



### *Putting young people at the forefront of change and development*

**Placement:** Technical Assistant to support SPW's International Programme Quality Directorate in the roll-out of the Programme Quality Compendium

**Context:** SPW is a global leader in youth-led development with the global mission of placing young people at the forefront of change and development. SPW works in 8 countries across Africa and Asia, and in Australia and the UK.

In order to demonstrate the global impact of its strategic framework, SPW is in the process of standardising its approach in programme delivery and ensuring quality standards so as to optimise the impact of its interventions. In recent years, SPW has established accountable monitoring and evaluation systems within all of its Country Programmes (CPs) and created the International Programme Quality (PQ) Directorate, based in New Delhi, with the mission of optimising the impact of SPW Programmes globally.

Working with Programme Managers from all SPW CPs, SPW's International PQ Directorate has identified 9 areas in which SPW will set up quality standards for its programmes. These 9 areas include 3 core programming areas (Sexual and Reproductive Health (SRH), Livelihoods and Young People Leading Development (YPLD)), as per SPW's Global Strategic Framework, and 6 programme implementation channels (Volunteer Peer Educator (VPE) Training; VPE Management; Monitoring and Evaluation; Sustainability; Livelihoods and Terminology). Draft Standards Chapters have been developed for each of the 6 programme implementation channels, and for SRH. For Livelihoods and YPLD, Guides are being developed for pilot testing in 2-3 CPs each, in the next financial year.

#### **Person Specification:**

- Degree in relevant field or equivalent experience
- Relevant experience (6-12 months) in programmes and programme quality, preferably working with an NGO
- Understanding/experience of designing/maintaining M&E systems at the NGO level
- Good writing skills, particularly technical writing skills
- Knowledge of SRH/HIV issues and experience of working with young people desirable

#### **Key Deliverables:**

- To develop checklists, tools and other materials as required for roll-out of the PQ Compendium at the CP level
- To support the PQ Directorate in developing the Programme Quality Audit Toolkit
- To provide technical support to the CPs (e.g. review of documents etc.) as requested with regards to the national roll-out of the Compendium

Time Permitting (or with extension):

- To adapt the existing Compendium for external use
- Support CPs in documenting the pilot of the two PQ Guides on Livelihoods and YPLD

**Timing:** 6 months, to begin as soon as possible

**Flight/Accommodation/Allowance offered:** GBP 275 per month will be provided as a contribution to accommodation, food and other out of pocket expenses. Technical Assistant will need to bring own laptop.

**How to apply:** Please email a CV and Covering Letter to [beth.goodey@spw.org](mailto:beth.goodey@spw.org); Closing date: **12am GMT, March 21<sup>st</sup> 2010**



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